



Wood County Breastfeeding Coalition By-Laws

Article I: Title

The name of this association is Wood County Breastfeeding Coalition, herein referred to as WCBC.

Article II: Mission and Vision

The mission of the WCBC is to improve the health of Wood County by working collaboratively to protect, promote, and support breastfeeding.

The vision of the WCBC is that all babies in Wood County will receive breastmilk and breastfeeding will be accepted as the normal way to feed an infant/child.

Article III: Membership

Membership of the WCBC shall be granted to those fully qualified according to the following criteria:

1. Open to professionals, agencies, groups, businesses, and individuals who support and promote breastfeeding.
2. Eligible members must endorse the mission of the WCBC.
3. No membership dues are collected.
4. Each member is encouraged to participate in at least one WCBC event (5K, breastfeeding awareness and support dinner, information and educational event, etc.) and miss no more than two consecutive meetings without notifying the chair.
5. Meeting minutes will be sent to all current members via email (unless hard copy requested) within two weeks of WCBC meeting.
6. All members are encouraged to participate in a sub-committee.

Article IV: Coalition Meetings

1. The WCBC will meet monthly (odd months in Wisconsin Rapids and even months in Marshfield) at the designated place and time determined by membership at the final meeting of the previous year.
2. Members will be notified one week prior to the meeting.

3. Voting during a WCBC meeting requires a majority vote of those coalition members presents.
4. Voting during a sub-committee meeting requires a majority vote of those committee members present at that meeting.

Article V: Chair

The WCBC Chair will be a representative from the Lead Agency. A Co-Chair may be appointed by the lead agency.

Article VI: Lead Agency

The Lead Agency will be the Wood County Health Department. The Lead Agency is responsible for providing all documentation of WCBC activities. The Lead Agency coordinates communication and a working relationship with the Wisconsin Breastfeeding Coalition. The Lead Agency maintains the right of legal review of all WCBC documents and activities. In collaboration with the members, the Lead Agency will authorize members' use of the WCBC logo and materials for distribution at events. The Lead Agency will serve as the fiscal agent for the WCBC.

As the Lead Agency, the Wood County Health Department will at all times maintain records regarding the property owned by the WCBC and its receipts and disbursements, and will present a report to the WCBC upon request by WCBC members.

Article VII: Sub-Committees

Sub-committees, established by full membership, shall meet as determined necessary by committee chair to complete projects. Sub-committee chairs will be filled on an as-needed basis.

1. Sub-committee Chairpersons will notify the WCBC Chair of any meetings.
2. The Chairpersons or delegates will report committee progress at the general membership meetings.

Article VIII: Fiscal Year

The WCBC will operate with the fiscal year January 1 through December 31.

Article IX: Amendments

Adoption of amendments of the by-laws shall be by a majority vote of the members present at a membership meeting.